



# MURTOA COLLEGE PARENT PAYMENT ARRANGEMENTS

Dear Parent, Guardians and Carers,

*Murtoa College* is looking forward to another great year of teaching and learning and would like to advise you of *Murtoa College's* voluntary financial contributions for 2024. We make every effort to keep the cost of items and activities to a minimum and affordable for all families.

Schools provide students with free instruction to fulfil the standard Victorian curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, this has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to have a wellbeing focus for our students, including having our beautiful Groodle, Rosie in classrooms and reducing the cost of camps, excursions, and school activities.

School Councils can request payments or contributions for educational items and services from parents and guardians for students in Victorian Government schools in three categories-

## ***Curriculum Contributions***

## ***Other Contributions***

## ***Extra Curricular Items and Activities***

For further information on the Department's Parent Payments Policy please see a one-page overview attached at the end of this form.

If parents wish to make a voluntary payment of their 2024 fees please complete the Contribution schedule and return it to the office with your payment.

## **Payment Methods**

- **Direct Deposit-** Murtoa College  
**BSB:** 063 724  
**Account:** 1002 6892  
Please use family name, and payment details in reference field (please contact the office for further details)
- **BPay** – your individual reference number is on your Family Statement
- **EFTPOS/CASH/CHEQUE** – onsite payment or phone transactions available
- **Centrepay** – for eligible families (see below)

**Centrepay** instalments are available for families who receive Centrelink benefits to assist with Parent Payments/Horsham Bus fees. If your Centrelink online account is linked to MyGov you can sign in now to set up Centrepay deductions or contact Jenny in the Office if you would like further information about Centrepay or an application form.

All payments will be allocated to outstanding Extra- Curricular (OPTIONAL) items and Activities in the first instance. If there are no outstanding Extra – Curricular (OPTIONAL) items and activities on your family account, payments will be allocated towards family Curriculum Contributions, as per the schedule below. If you wish for payments to be allocated differently to this process, please contact the School Office on (03) 5385 2381 PRIOR to making the payment.

## **Financial Support for Families**

*Murtoa College* understands that some families may experience financial difficulty and offers a range of support options, including:

- **Camps, Sports and Excursions Fund** (available to eligible families holding a valid means tested concession care or temporary foster parents are eligible to apply. Application forms are available from the Office. Parents who currently receive the CSEF and who remain eligible will automatically have their 2024 application processed by the School).
- **State School's Relief Fund**
- **Payment plans for Extra-Curricular Items and Activities**

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Jenny Huebner*

**Business Manager**

Ph: 03 5385 2381 | Email: [murtoa.co@education.vic.gov.au](mailto:murtoa.co@education.vic.gov.au)

**Refunds**

***See Camps Excursions Refund Policy on the Murtoa College website.***

Yours sincerely,



*Dr Bec Carter, Principal*



*Paul Gardy, School Council President*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



P.O Box 156 Murtoa 3390  
 Phone: 03 5385 2381  
 Fax: 03 5385 2657  
 email: [murtoa.co@education.vic.gov.au](mailto:murtoa.co@education.vic.gov.au)

## 2024 VOLUNTARY CONTRIBUTIONS SCHEDULE – YEAR 8

Please complete this form, indicating the voluntary fees being paid and return to school.  
 Please then proceed to payment via the payment methods outlined on the parent payment letter attached.  
 A tax invoice will be created once the payment has been received.

NAME \_\_\_\_\_

YR LEVEL \_\_\_\_\_

ITEM	Amount	
<i>Booklist items e.g. stationery, textbooks, novels etc may now be ordered through <a href="http://www.campion.com.au">Campion Education website (formerly Ballarat Books) www.campion.com.au</a></i> <b>NB No hard copy provided.</b>		Amount Paid
School Diary	\$ 15.00	<input style="width: 50px; height: 20px;" type="text"/>
Art	\$ 25.00	<input style="width: 50px; height: 20px;" type="text"/>
Textiles	\$ 25.00	<input style="width: 50px; height: 20px;" type="text"/>
Food Studies	\$ 80.00	<input style="width: 50px; height: 20px;" type="text"/>
Woodcraft / Metalcraft	\$ 30.00	<input style="width: 50px; height: 20px;" type="text"/>
Digitech	\$ 30.00	<input style="width: 50px; height: 20px;" type="text"/>
Wordfliers	\$ 17.00	<input style="width: 50px; height: 20px;" type="text"/>
<b>TOTAL</b>		<input style="width: 50px; height: 20px;" type="text"/>

### Extra-curricular Items

*Murtoa College* offers a School Magazine that is additional to the delivery of the standard curriculum. If you would like to purchase a magazine for your child, please indicate on the table below.

Optional Item	Amount	
School Magazine	\$ 20.00	<input style="width: 50px; height: 20px;" type="text"/>

Curriculum Contributions	Amount	_____
Extra-Curricular Items	Amount	_____
	<b>TOTAL</b>	_____