



P.O. Box 156  
Murtoa, 3390  
Phone: 03 5385 2381  
Fax: 03 5385 2657  
email: [murtoa.co@education.vic.gov.au](mailto:murtoa.co@education.vic.gov.au)

Dear Parent / Guardians

Murtoa College is looking forward to another great year of teaching and learning and would like to advise you of Murtoa College's voluntary financial contribution, 2022.

Please find the fee schedule for 2022 attached. Please complete this form and return to the school by **Monday 29<sup>th</sup> November 2021** so that the school can prepare accordingly.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to a wider offering of subjects and special curriculum experiences.

For further information on the Department's Parent Policy please see a one-page overview attached.

Yours sincerely

**Tony Goodwin**  
**Principal**

**David Goodin**  
**School Council President**

## **Financial Support for Families**

Murtoa College understands that some families may experience financial difficulty and offers a range of support options. Including:

- **Camps, Sports and Excursion Fund** (available to eligible families holding a valid means tested concession care or temporary foster parents are eligible to apply. Application forms are available from the Office. Parents who currently receive the CSEF and who remain eligible will automatically have their 2022 application processed by the school.
- **State School's Relief Fund**
- **Welfare Officer**, Jan Dunlop Murtoa College 53852 381

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements contact:

**Gary Mason**  
**Business Manager**

Ph 03 5385 2381 / Email: [murtoa.co@education.vic.gov.au](mailto:murtoa.co@education.vic.gov.au)

### Payment Methods

- Cash or cheques (payable to Murtoa College) accepted
- EFTPPOS
- Centrepay – for eligible families (see below)
- Direct Deposit
- BPay – your individual reference number is on your Family Statement.

Centrepay instalments are recommended for families who receive Centrelink benefits to assist with Parent Payments. Contact Gary in the Office if you would like further information about Centrepay. Application forms are available at the Office and can be submitted online by Gary.

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance and any other relevant information.

Yours sincerely



**Tony Goodwin**  
**Principal**



**David Goodin**  
**School Council President**

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



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## 2022 VOLUNTARY CONTRIBUTIONS SCHEDULE

### YR 11

NAME \_\_\_\_\_

YR LEVEL \_\_\_\_\_

#### Curriculum Contributions – items and activities that students use, or participate in, to access the Curriculum.

	Amount
School Diary	\$ 13.00
Studio Arts	\$ 36.00
Visual Communication	\$ 36.00
Food Studies	\$130.00
Product Design & Technology	\$ 50.00
<b>Total Curriculum Contributions</b>	<b>\$</b>

#### Other Contributions – for non curriculum items and activities

No Contributions requested.

#### Educational Items for students to own

Attached is a link to the booklist from Campian for your child to individually own and use.

<https://www.murtoasc.vic.edu.au/wp-content/uploads/2022/02/Booklist-2022-VCE.pdf>

Murtoa College offers a range of items that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

#### Extra-Curricular Items and Activities

	Amount	Purchase (please tick)
<b>Optional</b> - School Magazine	\$20.00	<input type="checkbox"/>
Other optional Year 11 camps and excursions to be scheduled.	TBA	
<b>Total Extra-curricular items and activities</b>	<b>\$</b>	

**TOTAL**

**Category**

Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$