



# PARENT PAYMENT ARRANGEMENTS

Dear Parent

*Murtoa College* is looking forward to another great year of teaching and learning and would like to advise you of *Murtoa College's* parent payment arrangements for 2021.

Please find the fee schedule for 2021 attached. Please complete this form and return to the school by **Friday 20<sup>th</sup> November 2020** so the school can prepare accordingly.

*Murtoa College* makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

## Financial Support for Families

*Murtoa College* understands that some families may experience financial difficulty and offers a range of support options, including:

- **Camps, Sports and Excursions Fund** (available to eligible families holding a valid means tested concession care or temporary foster parents are eligible to apply. Application forms are available from the Office. Parents who currently receive the CSEF and who remain eligible will automatically have their 2021 application processed by the School.
- **State School's Relief Fund**
- **Welfare Officer, Jan Dunlop Murtoa College 53852381**

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

**Gary Mason**

**Business Manager**

Ph: 03 5385 2381 | Email: [murtoa.co@education.vic.gov.au](mailto:murtoa.co@education.vic.gov.au)

## Payment Methods

- Cash or cheques (payable to Murtoa College) accepted
- EFTPOS
- Centrepay – for eligible families (see below)
- Direct Deposit
- BPay – your individual reference number is on your Family Statement

Centrepay instalments are recommended for families who receive Centrelink benefits to assist with Parent Payments. Contact Gary in the Office if you would like further information about Centrepay. Application forms are available at the office and can be submitted online by Gary.

## Refunds

**See Camps Excursions Refund Policy on the Murtoa College website.**

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

*Tony Goodwin, Principal*

*David Goodin, School Council President*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



### FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



### PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

#### Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

#### Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

#### Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.



P.O Box 156 Murtoa 3390  
 Phone: 03 5385 2381  
 Fax: 03 5385 2657  
 email: [murtoa.co@edumail.vic.gov.au](mailto:murtoa.co@edumail.vic.gov.au)

## FEE SCHEDULE – FOUNDATION – YR 6

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Please complete this form and return to the school by **Friday 20<sup>th</sup> November 2020** so the school can prepare accordingly.

NAME \_\_\_\_\_

YR LEVEL \_\_\_\_\_

### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum.

Essential Student Learning Items	Amount	Amount Paid
School Diary	\$ 5.00	<input type="text"/>
Course Materials pack (includes workbooks, pens, pencils, Stepping Stones, Wushka, Reading Eggs, etc • (Itemised list available at the Office upon request)	\$235.00	<input type="text"/>
<b>TOTAL</b>	<b>\$240.00</b>	<input type="text"/>

### Optional Items

*Murtoa College* offers a School Magazine that is additional to the delivery of the standard curriculum. If you would like to purchase a magazine for your child, please indicate on the table below.

Optional Item	Amount	Amount Paid
School Magazine	\$ 20.00	<input type="text"/>

**Parent Payment Charges**

Essential Student Learning Items	Amount	_____
Optional Items	Amount	_____
	<b>TOTAL</b>	_____