Rationale:
The Internet and email are valuable resources that can provide students with access to a variety of local, national and international resources to assist with their studies.

Aim:
The aim of this policy is to ensure that the Internet and email are used in an appropriate manner.

Use of the Internet and Email at school is a privilege, and, like any other privilege, carries with it responsibilities. Any misuse of Internet privileges may result in the revoking of any right to use the service and may lead to other disciplinary action.

It is the responsibility of each student to abide by this policy.

STUDENT NAME: ____________________________________________________________

I, the student whose name appears above, agree to the following:

1. I agree to follow all teachers and support staff instructions regarding the use of activities on the computer.
2. I will save my schoolwork on two appropriate locations i.e. the school server, USB or storage device.
3. I will take great care of all computer resources, desks and chairs.
4. I will not misuse, delete or add any foreign or inappropriate software to the College’s computers including game sites, hobby, illicit or socially inappropriate sites or pornographic material, or bring external storage devices containing such material.
5. If pornographic or undesirable material is accidentally located I will notify teaching staff immediately.
6. When using the Internet or email, I will only access appropriate software and information related to my schoolwork.
7. I will not breach any copyright laws, privacy laws, the Spam Act or Charter of Human Rights and Responsibilities whilst using school resources, or for school work.
8. I will not circumvent school Internet filtering to access websites that have been banned by the school, such as Facebook or similar sites.
9. I will not give or allow other students to use my computer network or Internet access password, and will respect the privacy of my fellow students.
10. When finished working on a computer, I will always log off correctly to prevent unauthorized use by others.
11. I realise that I will be responsible for activities that occur with my username, and password. (The school keeps logs of student access and file creation)
12. If I find a computer still logged on, I will log off without tampering with the work or resources of others.
13. I will not engage in any form of cyber-bullying of other students or staff via the College’s computer network or email systems. This includes sending sexually oriented messages or images.
14. I will keep to the minimum the sending of large files or attachments, and printer usage, to ensure the computer/internet performance of other users in not adversely affected.

15. I will clean out my server folder at the end of each year knowing that all files will be automatically deleted at the end of each school year.

16. I will abide by similar rules when using iPads and other mobile technologies.

STUDENT
Name (Please print) ___________________________ YEAR LEVEL _______

Signed Student _____________________________

Signed Parent _______________________________ Date ____________

Implementation:
• Students and Parents are to sign the Internet Use Agreement as identified above before access to the Internet and email is provided.

• Any breaches of the policy will be dealt with by the school administration and may result in the withdrawal of the provision of services.

• A copy of this agreement will be placed in the Student Diary

Evaluation:
This policy was last ratified in May 2014